

Baptism Packet

Scioto Catholic / 514 Market Street, Portsmouth, Ohio 45662 / (740) 354-4551

Baptism Preparation Check-List

- ☐ Baptism Information form completed and attached
- ☐ Letter from the church you are registered, giving us permission to baptize the baby at Holy Redeemer, Holy Trinity, St. Mary, or St. Peter (ONLY if you are not a member of any of these parishes)
- ☐ Godmother's Information form is complete, signed by the Godmother and the church she currently attends and the church seal is affixed

And/Or

- ☐ Godfather's Information form is complete, signed by the Godfather and the church he currently attends and the church seal is affixed

The Canon Law of the Catholic Church requires a male Godparent, or a female Godparent, or one of each. Before selecting Godparents, please carefully review the Godparent Information Form. This document outlines the rest of the Canonical requirements for Godparents. At least one Godparent must meet these requirements. If you only have one Godparent, then a second person can be named as a "Christian Witness" provided they practice another Christian faith.

- ☐ Baptism Prep Class requirement has been met

***Both parents** are asked to take a Baptism Prep Class. These classes are offered through the Church. Please contact the parish office to set up a class. You can be considered exempt from taking the class if you have baptized three or more children into the Catholic faith, or have taken a Baptism Prep class within the last two years at Holy Redeemer, Our Lady of Lourdes, Our Lady of Sorrows, St. Mary, St. Monica, or St. Peter.*

We have attended the Baptism Prep class on: _____

We are exempt from taking the class because:

- ☐ We have baptized three other children
- ☐ We took a Baptism Prep Class at Holy Redeemer, Holy Trinity, Our Lady of Lourdes, Our Lady of Sorrows, St. Mary, St. Monica, or St. Peter within the last two years
Month/Year? _____ Through which parish? _____

Note: A customary stipend for the celebrant of the baptism is \$50.

Date Desired for Baptism: _____

For office use only

Date Scheduled: _____

Priest/Deacon assigned: _____

Child Information

Child's Full Name _____
(First, Middle, Last)

Gender of the Child: _____ Male _____ Female

Date of Birth _____ Place of Birth _____
(Month/Day/Year) (City/State)

*This information must match birth certificate. If the child is not yet born, leave this blank.
You may still turn in the forms to the Church. Call the Church Office to add this information after the baby is born.*

Parent Information

Father's Full Name _____
(First, Middle, Last)

Is the Father Catholic? _____ Yes _____ No

Mother's Full Name _____
(First, Middle, Maiden, Last)

Is the Mother Catholic? _____ Yes _____ No

Street Address _____ City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____

Email Address _____

Parish Affiliation: I am/We are a registered member of:

_____ Holy Redeemer _____ Holy Trinity _____ Our Lady of Lourdes _____ Our Lady of Sorrows _____ St. Mary _____ St. Peter

If not a registered member of Holy Redeemer, Holy Trinity, Our Lady of Lourdes, Our Lady of Sorrows, St. Mary, or St. Peter, you need to attach a letter from your parish indicating that Holy Redeemer, Holy Trinity, St. Mary, or St. Peter has permission to baptize your child.

Godparent/Witness Information

Godfather's Full Name _____
(First, Middle, Last)

Godmother's Full Name _____
(First, Middle, Maiden, Last)

*Christian Witness' Full Name _____
(First, Middle, Maiden, Last)

** Complete this only if you do not have two Godparents. This person is not Catholic and will serve as a witness to the Baptism. Please list the faith into which they have been baptized. Please note: this person will be listed as a witness only if their faith recognizes Trinitarian Baptism.*

We/I affirm that all the information provided above is true. We/I are requesting the Sacrament of Baptism for our child through Scioto Catholic. It is our intent to raise our child as a Roman Catholic.

Father's Signature _____

Date _____

Mother's Signature _____

Date _____

Godmother Information

Congratulations on being asked to be a Godmother! By accepting this role, you are coming to play a significant role in this person's life. You will be asked to share your faith with this person and encourage them on his/her journey as a Catholic. If you are not a member of Holy Redeemer, Holy Trinity, Our Lady of Lourdes, Our Lady of Sorrows, St. Mary, or St. Peter Parish, please take the completed form to your parish and have it signed and sealed by the pastor or their representative. Once complete, please return the form to the parents.

Name of child to be Baptized (or parents' first and last names if child is not yet born):

(First, Middle, Last)

Godmother's Full Name _____
(First, Middle, Maiden, Last)

Home Phone _____

Parish Affiliation: I am a registered member of:

____ Holy Redeemer ____ Holy Trinity ____ Our Lady of Lourdes ____ Our Lady of Sorrows ____ St. Mary ____ St. Peter
Please complete the following if you are not a member of one of the Scioto Catholic Parishes.

Name of Catholic Parish _____

City and State of Parish _____

Qualifications of a Godmother

In accord with Canon Law 874, please provide the following information. If you have a question, please call the Scioto Catholic Office. If you do not meet all of these requirements, please let the parents know immediately.

1. A Godmother must be fully initiated into the Catholic Church. Please indicate whether you have received the three Sacraments of Initiation.
Baptism: ☐ Yes ☐ No Confirmed in the Catholic Church: ☐ Yes ☐ No First Eucharist: ☐ Yes ☐ No
2. A Godmother must be at least 16 years old. Are you 16 or older? ☐ Yes ☐ No
3. A Godmother cannot be a parent of the child to be baptized. Are you a parent of the child? ☐ Yes ☐ No
4. A Godmother must be in good standing with the Catholic Church.
 - If married, she must be married in the Catholic Church and living in accord with Church teaching.
 - If single, she must be living according to Church teaching.
 - Catholics who were married by a Justice of the Peace, at another Christian church without special permission, and those who are cohabiting do not meet the requirements of this role. Based on these guidelines, are you in good standing with the Church? ☐ Yes ☐ No
5. A Godmother must be a practicing Catholic.
 - Do you attend Mass on Sundays and Holy Days of Obligation and regularly receive the sacraments of Holy Communion and Reconciliation? ☐ Yes ☐ No

I have truthfully answered the above questions and declare that I fulfill the Catholic Church's requirements of a Godmother. I commit to the responsibility of acting as a Godmother.

Godmother Signature

Date

Pastor/Parish Representative Signature

Date

Godfather Information

Congratulations on being asked to be a Godfather! By accepting this role, you are coming to play a significant role in this person's life. You will be asked to share your faith with this person and encourage them on his/her journey as a Catholic. If you are not a member of Holy Redeemer, Our Lady of Lourdes, Our Lady of Sorrows, St. Mary, St. Monica, or St. Peter Parish, please take the completed form to your parish and have it signed and sealed by the pastor or their representative. Once complete, please return the form to the parents.

Name of child to be Baptized (or parents' first and last names if child is not yet born):

(First, Middle, Last)

Godfather's Full Name _____

(First, Middle, Last)

Home Phone _____

Parish Affiliation:

____ Holy Redeemer ____ Holy Trinity ____ Our Lady of Lourdes ____ Our Lady of Sorrows ____ St. Mary ____ St. Peter

Please complete the following if you are not a member of one of the Scioto Catholic Parishes.

Name of Catholic Parish _____

City and State of Parish _____

Qualifications of a Godfather

In accord with Canon Law 874, please provide the following information. If you have a question, please call the Scioto Catholic Office. If you do not meet all of these requirements, please let the parents know immediately.

1. A Godfather must be fully initiated into the Catholic Church. Please indicate whether you have received the three Sacraments of Initiation.
Baptism: ☐ Yes ☐ No Confirmed in the Catholic Church: ☐ Yes ☐ No First Eucharist: ☐ Yes ☐ No
2. A Godfather must be at least 16 years old. Are you 16 or older? ☐ Yes ☐ No
3. A Godfather cannot be a parent of the child to be baptized. Are you a parent of the child? ☐ Yes ☐ No
4. A Godfather must be in good standing with the Catholic Church.
 - If married, he must be married in the Catholic Church and living in accord with Church teaching.
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5. A Godfather must be a practicing Catholic.
 - Do you attend Mass on Sundays and Holy Days of Obligation and regularly receive the sacraments of Holy Communion and Reconciliation? ☐ Yes ☐ No

I have truthfully answered the above questions and declare that I fulfill the Catholic Church's requirements of a Godfather. I commit to the responsibility of acting as a Godfather.

Godfather Signature

Date

Pastor/Parish Representative Signature

Date